

# ACCE Convention 2009

## CACCE Convention Scholarship Application

### Eligibility

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1. The scholarship recipient's chamber must be a CACCE member in good standing.
2. Only **completed** applications **received by 5 PM EST on May 1, 2009** will be considered.
3. A maximum of one scholarship will be awarded per member chamber.
4. Chamber professionals of all levels and disciplines are encouraged to apply.

### Selection process

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1. The CACCE scholarship committee will review completed applications and make their decisions based on the applicant's statement, overall organization budget, and the Chamber's professional development resources.
2. A minimum of two scholarships will be awarded. One in South Carolina and one in North Carolina. All applicants will be notified of the committee's decision by email no later than May 8, 2009.
3. Winners will be contacted and provided registration instructions.

### Scholarship Conditions

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1. If a recipient is unable to attend the convention or leaves the chamber, the scholarship will be transferable to another staff member within the chosen organization.
2. There will be no actual exchange of funds, as the scholarship covers the registration fee. Transportation to and from the convention, hotel, additional meals, incidentals, etc., are the responsibility of the scholarship winner.
3. The recipients must register and attend the CACCE Annual Management Conference also to be held in Raleigh from July 28-July 29, 2009 prior to the ACCE Convention. Additional, but minimal, registration costs for this conference will apply.
4. All decisions of the Scholarship Committee are final.

### Convention Details

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The ACCE Convention takes place July 29 - August 1, 2009 at the Raleigh Convention Center in Raleigh, North Carolina. The CACCE Annual Management Conference will take place in Raleigh at the Sheraton Raleigh Hotel.

Questions? Call or email Shannon Viera at (803) 733-1116, [sviera@columbiachamber.com](mailto:sviera@columbiachamber.com).

# ACCE Convention 2009

## Scholarship Application

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Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

City & State: \_\_\_\_\_ Email: \_\_\_\_\_

Date your present position began: \_\_\_\_\_ Number of years in the chamber profession: \_\_\_\_\_

What is your chamber's annual budget: \_\_\_\_\_

What is your organization's annual staff development budget: \_\_\_\_\_

Chamber's number of members: \_\_\_\_\_ Chamber's annual dues income: \_\_\_\_\_

Check off your current responsibilities:  Communications

Economic Development

Finance

Government Relations

Membership/Sales

Small Business Development

Events

Other

List years of past ACCE or NAMD conferences you have attended: \_\_\_\_\_

Have you received a CACCE scholarship within the past 3 years? Yes \_\_\_\_\_ No \_\_\_\_\_

List any other organizations in which you or your chamber is a member: (i.e. state associations, ASAE, etc):

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On a separate sheet of paper, please discuss the following (please limit your response to three pages).

1. Describe your current responsibilities at the chamber.

2. Discuss your professional development goals.

3. What activities or courses have you participated in during the last 3 years to help you reach your professional development goals?

4. What is your chamber's policy or standards for professional development (tenure, titles, promotions, etc.)?

5. How can this convention help you reach your professional development goals?

### Signature

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By signing below, I attest that all of the information contained in my application and supporting materials are true, to the best of my knowledge:

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### **If you are not the CEO, please complete this section:**

If chosen as a recipient, this applicant has my permission to attend the CACCE Annual Management Conference and the ACCE Annual Convention in Raleigh, North Carolina from July 28 - August 1, 2009.

CEO: \_\_\_\_\_ Date: \_\_\_\_\_

### **Deadline & Submission**

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Return your signed application and statement to CACCE **no later than 5 PM EST May 1, 2009.**

**FAX:** (803) 733-1149 or **MAIL:** 930 Richland Street, Columbia, SC 29201, Attn: CACCE Scholarship Committee or

**EMAIL:** [sviera@columbiachamber.com](mailto:sviera@columbiachamber.com)